



JOB DESCRIPTION

SUMMER ADVENTURE CAMP DIRECTOR AND INTERN

(revised, 2-26)

Position: Summer Adventure Camp Director And Intern

Employment Type: Seasonal Summer Camp Staff Member

Time Frame: 5 camp weeks, June-July, and up to one additional week of preparation

Reports to: Executive and Associate Directors

Salary: \$500 per week

Health Benefits: None

Mission Statement: The purpose of New Song Mission is to equip children for life.

Ministry Overview: New Song Mission's 100-acre residential, educational Brown County campus was created by the grace of God to provide personal, holistic growth and transformation to at-risk kids. As a 501(c)(3) nonprofit Christian ministry, New Song provides safe, loving homes, personalized academic instruction, relational mentoring, biblical discipleship, recreational activities, and experiential learning to help our students grow and mature. We care for our students with love, compassion, and patience, receiving our strength, wisdom, joy, and peace from the Lord, serving God with gratitude and humility for what He has done in our lives.

Summer Adventure Camp Responsibilities: The Summer Adventure Camp Director plays a key leadership role in shaping and bringing New Song's summer camp program to life. This individual helps design an engaging, Christ-centered camp experience and enthusiastically leads camp activities, ensuring each day is meaningful, safe, and memorable for our campers. Working collaboratively with and under the guidance of New Song's administrators, the Camp Director carries out all responsibilities in alignment with our mission, policies, and best practices.

More specifically, the Summer Enrichment Director's responsibilities include:

- Developing camp curricula
- Purchasing necessary supplies
- Scheduling staff and volunteers to assist with supervision
- Providing direct supervision of campers
- Managing the day-to-day camp activities
- Ensuring camper safety
- Assisting with transporting campers to outings
- Keeping records and documentation as requested
- Disciplines campers in one-on-one and group settings
- Works closely with the New Song staff team in unity and to ensure policies and best practices are followed
- Provides other services and performs additional responsibilities as requested

Internship Responsibilities: New Song will seek to provide additional work experiences and opportunities in an effort to help meet any written internship requirements your college may have. Please provide these requirements at your earlier convenience.

Qualifications

Christian Faith: Has received Jesus Christ as his/her personal Lord and Savior and demonstrates a mature faith in the Lord

Experience: Has previous experience in working with children and youth

Educational Requirements: Is enrolled in a college or university and is pursuing a college degree

Responsibility: Is able to independently supervise and lead vulnerable children and youth

Collaboration: Is highly collaborative and team-oriented

Unity: Has a desire and commitment to promote campus unity

Flexibility: Has a very flexible, adaptable attitude capable of appropriately dealing with camp schedule and activity changes

Strong interpersonal skills: Must be able to communicate well with children, youth, and adult co-workers

Good discernment: Has good discernment skills, common sense, and judgement

Integrity: Is honest, dependable, hardworking, and can work with humility under the supervision and direction of others.

Children's Home Policies: Is strongly committed to working within the policies and best practices of New Song

Statement of Faith, Culture, Guiding Principles, & Core Values: Is committed to abiding by and promoting New Song's Statement of Faith, and Vision/Mission/Values statements

Physical Capacity: Has the physical capacity to fulfill each of the duties and responsibilities listed, as well as physical activities such as general lifting, light athletics, and school outings

Learning: Demonstrates the desire and ability to learn and grow

Valid Driver's License and Automobile Insurance: Maintains a valid driver's license and automobile insurance

Vehicle and Driving Skills: Has a dependable motor vehicle; has demonstrated good driving skills, and has a clean driving history

Background Check: Passes the criminal background check and other possible background checks

General Qualifications: Meets the general qualifications outlined in New Song's personnel policies