

NEW SONG MISSION, INC.  
TEACHER JOB DESCRIPTION

**Employment Type:** Part-time (30-35 hours per week)

**Status:** Non-exempt

**Pay:** \$13.00 per hour

**Benefits:** N/A

**Reports to:** Campus Director

**Mission Statement:** The purpose of New Song Mission is to equip at-risk children for life.

**Ministry Overview:** New Song Mission's campus community provides fatherless, at-risk children with safe, loving homes, a tailored education, biblical guidance, and enriching experiences so that they will live wholesome, productive, and joyful lives in Christ. Through this holistic care, significant mentoring relationships, and the transforming love of Jesus, children will become fully equipped to fulfill God's wonderful purpose for their lives.

**General Description:** New Song Mission, Inc. is a 501(c)(3) nonprofit Christ-centered ministry that uses Biblical principles and teachings to help children in their growth and development. As such, teachers must be committed Christians whose walk with Jesus is important to them and must trust in the inerrancy of all scripture contained in the Bible as God's holy word.

The main responsibility of New Song Mission teachers is to provide a safe, enriching educational environment to the children in New Song's care through which God can equip and transform their lives in Christ, equipping students for college, trade school, or a career. Teachers will live out Christian values among the children and will lead lifestyles that model positive Christian character. Teachers will also assist the ministry in other important ways from time to time in order to help achieve the purpose and goals of the ministry.

**Essential Job Expectations:** A New Song Teacher is expected, by God's grace and through his or her faithful walk with Christ, to provide the following leadership to the students of New Song and to serve the ministry as a whole:

**1. Spiritual Leadership:** The Teacher will provide the following spiritual leadership to New Song students:

- Encourage the children and youth to have faith in Christ Jesus
- Disciple the children and youth, encouraging them to believe in the goodness and greatness of God
- Help the children and youth to faithfully walk with the Lord in the light of His Word through the work of His Spirit

**2. Academic Leadership:** The Teacher will provide academic leadership to New Song students within the framework of New Song's culture, principles, and values, adhering to the ministry's educational standards and curriculum, having a thorough knowledge of the physical/emotional development of children, particularly those who have grown up in chaotic, dysfunctional backgrounds. The Teacher will:

- Develop educational plans for each individual student and the classroom as a whole
- Integrate biblical principles and the Christian worldview throughout the curriculum and activities
- Teach classes following the prescribed scope and sequence
- Participate on the Plan of Care teams to help develop educational and other goals for each child
- Ensure that his or her classroom reflects a professional, organized, harmonious, Christian environment
- Plan a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students, challenging them to do their best
- Employ a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child—spiritual, mental, physical, social, and emotional
- Plan, through approved channels, the use of field trips, guest speakers, and other media for a balanced educational experience for students
- Use homework effectively for drill, review, enrichment, or project work
- Seek out other professional assistance to help with the education of a child, as needed

- Regularly assess students' learning, and provide progress reports as required
- Update house parents and birth parents/caregivers/guardians on student performance and maintain an open dialogue with these groups of people throughout the school year
- Seek to grow as a teaching professional on a continual basis

**3. Additional Duties or Responsibilities:** Teachers will provide other assistance that benefits New Song's educational program and the ministry as a whole as needed.

### **Qualifications**

**Educational Requirements:** College diploma in the field Education or the equivalent, and an Indiana State Teacher's license

**Experience:** Has knowledge of the needs of emotionally impaired children and youth; experience in working with such children is strongly preferred

**Christian Faith:** Has received Christ Jesus as their personal Lord and Savior and are committed to having Him be the leader of their lives

**Spiritual Maturity:** Demonstrates a mature faith in the Lord

**Statement of Faith:** Is in strong agreement with New Song's Statement of Faith

**Personal characteristics:** Possesses those personal characteristics which are necessary and beneficial to effectively teach emotionally impaired children and manage a classroom environment.

**Culture, Guiding Principles, & Core Values:** Commitment to New Song's Culture, Guiding Principles, & Core Values Statement.

**Physical Capacity:** Has the physical capacity to fulfill each of the duties and responsibilities listed, as well as physical activities such as general lifting, light athletics, and school outings

**Continuous Learning:** Demonstrates the desire and ability to continually learn how to best meet the needs of children and has a willingness to continually improve in all areas

**Valid Driver's License:** Has and maintains a valid driver's license and be able to operate a ministry vehicle to transport children without restrictions

**Other Abilities:** Have the abilities to fulfill each of the duties and responsibilities listed above

**General Qualifications:** Meets the general qualifications for employment as outlined in the personnel policies