



## NEW SONG MISSION, INC. TEACHER JOB DESCRIPTION

**Employment Type:** Full-time  
**Status:** Exempt  
**Reports to:** Executive Director

**Mission Statement:** The purpose of New Song Mission is to equip at-risk children for life.

**Ministry Overview:** New Song Mission, Inc. is a 501 (c)(3) nonprofit Christian ministry that provides fatherless, at-risk children with safe, loving homes, a tailored education, biblical guidance, and enriching experiences so that they will live wholesome, productive, and joyful lives in Christ. Through this holistic care, significant mentoring relationships, and the transforming love of Jesus, children will become fully equipped to fulfill God's wonderful purpose for their lives. New Song's educational campus community is located on 100 scenic in beautiful Brown County, Indiana where children live in a family-like, Christian environment, to the glory of God.

**General Job Description:** The main responsibility of New Song Mission Teachers is to provide a safe, enriching educational environment to the children in New Song's care, equipping students for college, trade school, or a career. As the core subjects at New Song are taught through an online curriculum due to the wide grade level ranges in each classroom, Teachers will come alongside of students and assist and tutor them with academic challenges they are experiencing. Teachers may also plan and implement enriching educational activities for individual students or the class as a whole to assist the students in their learning.

Teachers will also be Christian mentors to the students, living out Christian values in the classroom and leading lifestyles that model positive Christian character, providing biblical guidance through which God can transform the students' lives in Christ. Teachers will also assist the ministry in other important ways from time to time in order to help achieve the purpose and goals of the ministry.

**Essential Job Expectations:** A New Song Teacher is expected, by God's grace to fulfill the following goals:

### **1. Spiritual.** The Teacher will:

- Encourage the children and youth to have faith in Christ Jesus
- Disciple the children and youth, encouraging them to believe in the goodness and greatness of God
- Integrate biblical principles and the Christian worldview throughout the curriculum and activities

### **2. Academic.** The Teaching Facilitator will:

- Ensure that his or her classroom reflects a professional, organized, harmonious, Christian environment
- Be aware of the individual needs, interests, and abilities of the students
- Facilitate each student's learning by coming alongside them, assisting students as they work through their online curriculum.

- Provide tutoring to each student in academic areas with which they are having difficulties
- Plan and implement enriching educational activities for individual students or the classroom
- Utilize a variety of instructional aids, methods, and materials in their educational facilitation
- Plan and supervise occasional field trips to promote student education
- Provide progress reports and enter information into a record keeping software program
- Maintain an open dialogue and a cooperative spirit with houseparents, other staff members, and administrators
- Participate on the Plan of Care teams to help develop educational and other goals for each child
- Seek to grow in the position

**3. Additional Duties or Responsibilities:** Teachers will provide other assistance that benefits New Song's educational program and the ministry as a whole as needed.

### **Qualifications**

**Christian Faith:** Has received Christ Jesus as their personal Lord and Savior and demonstrate a mature faith in the Lord

**Educational Requirements:** College diploma in the field of Education and an Indiana State Teacher's license (preferred, but candidates who otherwise can fulfill the job description will be considered)

**Experience:** Has knowledge of the physical and emotional development of children who have grown up in chaotic, dysfunctional backgrounds or is willing to learn about the needs of such children

**Personal characteristics:** Possesses those personal characteristics which are necessary and beneficial to effectively teach at-risk children and manage a classroom environment

**Statement of Faith, Culture, Guiding Principles, & Core Values:** Commitment to New Song's Statement of Faith, Culture, Guiding Principles, & Core Values Statement

**Physical Capacity:** Has the physical capacity to fulfill each of the duties and responsibilities listed, as well as physical activities such as general lifting, light athletics, and school outings

**Continuous Learning:** Demonstrates the desire and ability to continually learn and grow in the position

**Valid Driver's License:** Has and maintains a valid driver's license and be able to operate a ministry vehicle to transport children without restrictions

**General Qualifications:** Meets the general qualifications for employment as outlined in the personnel policies