

NEW SONG MISSION, INC.
RELIEF HOUSEPARENT JOB DESCRIPTION

Exempt/Non-exempt: Exempt

Benefits: Salary, housing, health

Employment Type: Full-time

Mission Statement: The purpose of New Song Mission is to equip at-risk children for life.

Ministry Overview: New Song Mission's campus community provides fatherless, at-risk children with safe, loving homes, a tailored education, biblical guidance, and enriching experiences so that they will live wholesome, productive, and joyful lives in Christ. Through this holistic care, significant mentoring relationships, and the transforming love of Jesus, children will become fully equipped to fulfill God's wonderful purpose for their lives

General Description: New Song Mission, Inc. is a 501(c)(3) nonprofit Christ-centered ministry that uses Biblical principles and teachings to help children in their growth and development. As such, relief houseparents must be committed Christians whose walk with Jesus is important to them and who trust in the inerrancy of all scripture contained in the Bible as God's holy word. The Relief Houseparent role is a full-time position that includes providing relief, residential care for at-risk children and youth. Relief houseparents will generally be scheduled to replace full-time houseparent couples during their monthly and weekly times off. While serving in a New Song home, relief houseparent schedules are around-the-clock, with time off weekly for rest and rejuvenation.

The chief responsibility of New Song Mission relief houseparents is to give relief to full-time houseparents by providing temporary care to the children in a safe and loving home environment, through which God can transform their lives in Christ. Relief houseparents will live out Christian values among the children and will lead lifestyles that model positive Christian character. Relief Houseparents will also assist the ministry in many other important ways to help achieve the purpose and goals of the ministry.

Relief Houseparenting is a ministry in which a husband and wife serve as a missionary couple as a calling from the Lord. Serving in a ministry setting such as New Song's requires a very flexible disposition, and due to the inherent challenges that exist in serving at a children's home, Relief Houseparents will need to draw their strength and wisdom from God on a daily basis. Therefore, they will need to have a strong relationship with the Lord Jesus Christ, abiding in Him by faith, dependent upon the Holy Spirit.

Providing Relief Houseparent care for New Song Children requires temporary residence in a New Song home while full-time houseparents are on leave. Relief houseparent couples must be flexible with living arrangements and be available to live in a different home 2 – 3 weeks per month. (Each home is equipped with a Relief Houseparent bedroom and bathroom.)

Primary Duties and Responsibilities:

Provide temporary live-in care for children in a New Song home while the full-time houseparents are on monthly leave. Support two primary houseparent couples by following a daily schedule to meet the children's needs, daily childcare record-keeping, participate in family and community events, supervise children in accordance with houseparent and supervisory staff directives, plan and implement daily devotions with the family group, assist with homework, maintain an atmosphere of love, acceptance, and order in the home, plan and prepare meals for the home. Cooperate with supervisory support team. Maintain NSM homes in a clean and orderly manner, care for minor illnesses, maintain the

training children have received in household management, keep the exterior of the house property clean, orderly, and in good condition.

Relief Houseparents typically support other ministry objectives outside of childcare in the home as directed. On weeks when Relief Houseparents are not assigned to full-time respite care in a home (2-3 weeks/month), additional duties will be assigned including but not limited to additional short-term respite care and/or child supervision (3-9 hour shift), aiding teachers in school rooms, assisting with student recreation, shopping, grounds keeping, etc.

Qualifications

A married couple, minimum length of marriage: 2 years

Number of Children: Two children or less, preferably school-age or older

Educational Requirements: High School diploma or equivalent; college diploma is preferred

Experience: Has knowledge of the needs of emotionally impaired children and youth; experience in working with such children is strongly preferred

Christian Faith: Have received Christ Jesus as their personal Lord and Savior and are committed to having Him be the leader of their lives

Spiritual Maturity: Demonstrates a mature faith in the Lord

Statement of Faith: Is in strong agreement with New Song's Statement of Faith

Personal characteristics: Possesses those personal characteristics which are necessary and beneficial to effectively raise emotionally impaired children

Commitment to New Song's Culture, Guiding Principles, & Core Values Statement

Physical Capacity: Has the physical capacity to fulfill each of the duties and responsibilities listed, as well as physical activities such as general lifting, light athletics, and family outings such as hiking and camping. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and reach with hands and arms. The employee is frequently required to stoop, kneel, crouch, or crawl; talk or hear and taste or smell. The employee must regularly lift and /or move up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

Continuous Learning: Demonstrates the desire and ability to continually learn how to best meet the needs of children and has a willingness to continually improve in all areas

Valid Driver's License: Has and maintains a valid driver's license and be able to operate a ministry vehicle to transport children without restrictions

Team-oriented contributors who actively works with others and values team decisions

Other Abilities: strong communication and interpersonal skills, teachable, fair, discerning, honest, good housekeeping and organizational skills

General Qualifications: Meets the general qualifications for employment as outlined in the personnel policies